

## *Minutes*

### ***Lake Champlain WAVES Board Meeting Wednesday, November 15, 2006 at 5:00 PM. Memorial Hall – SUNY Plattsburgh***

Presiding: Stephen Saiz, Board President

Board Members Present: Tracy Orkin, Amelia Gordon, Penny Venne, Jeanne Ryan, Christine Sorrell, Mary Jane Wilkins

Others in Attendance: Anne McGinnis (Coach)

**Approval of Minutes:** Minutes of October 25, 2006 were approved

#### **1.0 Reports**

##### **1.1 Coaches' Report**

- Ann McGinnis reported that the new season of the WAVES is going well. There are 37 registered swimmers, which includes new and returning swimmers.
- A sign-in and sign-out procedure would help keep track of swimmers. The new procedure is to insure that everyone has left the locker room. This will be implemented immediately.
- Punch cards will be kept in the pool area by the WAVES board and punched as needed.
- The first swim meet is Super Splash; notices have been distributed.
- Lane lines must be removed on Tuesdays, Thursdays and Fridays.
- Dave Chevalier will be added as a volunteer only to assist at swim meets.

##### **1.2 Registrar's Report**

- Penny Venne reported 22 new swimmers.
- December 1<sup>st</sup> is the deadline for returning swimmers in order to allow sufficient time to process the paperwork.
- The Board approved reimbursing Penny for 50% of the cost of printer ink.

##### **1.3 Treasurer's Report**

- Amelia Gordon reported that the current balance is \$5,700. \$1,500 has already been sent out for registration fees. The cost of the pool is \$3,294.00 for the Short Course Season. John Sims has been reimbursed. College Auxiliary Services (CAS) oversees the fees for pool rental; the check will be made out directly to CAS. They will need a copy of the 2006 team insurance.
- The first Swim Store will run for three days (12/6, 12/7 and 12/8). WAVES team suits will be made available as well as caps, goggles and other items.

#### **2.0 Items for Discussion & Decision**

- ##### **2.1 Coaches' Swim Meet Expenses.** The motion was made to reimburse the Coaches as follows: *Single Day Meet:* Gas (\$35.00), ½ Day Meet (\$50.00), Full Day Meet (\$100.00). *Overnight Meets:* Cost of the room, Gas, and ½ Day or Full Day fees. The motion was carried by oral vote.

#### **3.0 New Business**

- ##### **3.1 Development and Adoption of By-Laws.** A By-Laws Subcommittee was formed to bring information to the next Board meeting. The subcommittee members and assignments to review other team by-laws are as follows: Steve (Sharks), Christine (Blue Fins), Mary Jane (Dolphins), Jeanne (Glen Falls Fliers) and Tracy (Clinton Cudas). Each

subcommittee member is asked to bring components of the by-laws that he/she recommends for adoption to the next Board meeting.

**4.0 New Business (deferred to the next meeting)**

- Personnel Sub-Committee to get contracts to swim coaches
- Hotel Accommodations

**5.0 Next Board Meeting**

Wednesday, January 10, 2007 at 5:45 PM in Memorial Hall, SUNY Plattsburgh

**6.0 Meeting Adjourned at 6:00 PM**